

## VmX Locator

### Overview

The VmX Locator feature provides a "mini-IVR" for each voicemail that is enabled for an extension. This feature must first be enabled by the Administrator from the Extensions page, then each user can configure their own options from the User Portal (See [User Extension Portal](#) for details).

### Configuration

To set up VmX Locator, perform the following steps:

1. Open the UCx Web-based Configuration Utility
2. From the **PBX** tab, select **PBX Configuration**
3. From the left side column, select **Extensions**
4. From the list on the right hand side, select the desired extension
5. Scroll down to the **VxX Locator** section
6. Feature is disabled by default, change the **Status** to **Enabled**
7. The rest of the fields are described below:

Field	Description
<b>Use When</b>	You can choose to apply the VmX Locator feature when <b>unavailable</b> or <b>busy</b> or both, by selecting the appropriate checkboxes
<b>Voicemail Instructions</b>	Check this box if you want the <b>Standard voicemail prompts</b> to be played after your personal greeting. If left unchecked, the caller will simply get a "beep" after your personal greeting.
<b>Go To Operator</b>	If this box is checked, the <b>Press 0</b> field is disabled.  When the caller presses 0, call will be sent to the Operator number configured for the whole system.  The system operator number is configured by your administrator under the Voicemail Settings page. (See <a href="#">Voicemail Settings - Dialplan Behavior</a> in the Administration Guide for details).  <b>NOTE:</b> You do not need to enable VmX Locator for the "dial 0" operator feature to work.

Field	Description
<b>Press 0</b>	To configure a different number for the Press 0 option, you have to first uncheck the <b>Go To Operator</b> field.  This is typically used to overwrite the system operator number in certain scenarios where an executive might prefer to have the call go to the secretary.
<b>Send to Follow-Me</b>	If this box is checked, the <b>Press 1</b> field is disabled.  When the caller presses 1, call will be routed according to your Follow Me list.  Ensure that you have the Follow Me feature enabled and configured when using this option.
<b>Press 1</b>	To configure a number for the Press 1 option, you have to first uncheck the <b>Send to Follow-Me</b> field.  You can enter any extension, queue, ringgroup or external number (e.g. your cell phone).
<b>Press 2</b>	To configure a number for the Press 2 option.  You can enter any extension, queue, ringgroup or external number (e.g. your cell phone).



Remind users to record their personal greetings with instructions that matches their VmX Locator treatments. Personal greetings for both "busy" and "unavailable" states must be recorded for this feature to work.

**- VmX Locator**

---

VmX Locator™ Enabled ▾

Use When:  unavailable  busy

Voicemail Instructions:  Standard Voicemail prompts.

Press 0:   Go To Operator

Press 1:   Send to Follow-Me

Press 2:



System level settings for VmX Locator are configured in the Voicemail Settings page (See [Voicemail Settings - Dialplan Behavior](#) for details). For example: the number of seconds to wait after your personal greeting is played before it times out, and the number of times to repeat your personal greeting etc. are all configurable.

## Video Tutorial

## Self Assessment Quiz

---

1. Where do you go to configure the system wide settings for VmX Locater?
  2. When VmX Locater is enabled, what are the tasks you need to remind your users to perform for the feature to work?
  3. Do you need to configure VmX Locater for the system wide "dial 0" operator feature to work?
- 
-